

# VENUE EVENT SAFETY PROTOCOLS



This guide indicates the additional safety activities the CTICC has implemented for all events hosted at the centre.

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# PROTECTION ACTIVITIES

– incl. in venue hire

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As part of the CTICC's response to the new reality due to the COVID-19 pandemic, the centre will execute the following:

- All events hosted at the CTICC must comply with Government health regulations. These regulations form part of the **event permit application process**, which is completed in consultation with the appointed Event Safety Officer.
- All persons **entering the CTICC will be required to wear a facemask**. If an individual does not have a facemask, a disposable facemask will be made available for purchase from the centre.
- All persons entering the building are required to **sign a Visitor Health Screening Form** to assist with tracking and tracing.

# ADDITIONAL COVID-19 PROTECTION ACTIVITIES



**Hand sanitiser dispensers have been strategically placed in the centre's public ablution facilities and public areas.** These are refilled regularly throughout the day/event.



Social distancing floor markings (**@ 1.5m intervals**) will be placed in areas where queuing is anticipated.



**Cleaning and sanitising of all hard surfaces** in all public areas and high traffic touch points (handrails, escalators, elevators and door handles, etc.) has been increased.



The centre will have **visible communication regarding Hygiene and Safety** precautions and practices throughout the venue.



All **buffet stations will have hand sanitisers.**





The CTICC will ensure that all staff employed are regularly screened and supplied with the necessary **Personal Protection Equipment (PPE)** to perform their duties.



Any **additional PPE required** for delegates and event organisers is at the cost of the client or event organiser.



To ensure everyone has a seamless screening process, delegates are requested to **arrive at the venue earlier than usual**, to allow enough time for the screening process.



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